



Miranda House

UNIVERSITY OF DELHI

4 August, 2023

A meeting of IQAC was held on 04-08-2023 in the IQAC room at 11:00 am. The following points were discussed in the meeting:

- 1) Response/Observations on AQAR 2021-22.
- 2) Edits to Metrics on AQAR 2021-22.

The following members were present:

- 1) Dr Saloni Bahri *Saloni Bahri*
- 2) Prof. (Dr) Monika Vij *Monika Vij*
- 3) Dr Pushpa Singh *Pushpa Singh*
- 4) Dr Sonam Singh *Sonam Singh*
- 5) Dr Sujata Sengupta *Sujata Sengupta*
- 6) ~~Dr~~ Manavi Jain *Manavi Jain*



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5 April 2023

A meeting of IQAC was held on 05-04-2023 in the IQAC room at 10:30 am. The following points were discussed in the meeting:

1. IQAC will scrutinize and screen the received applications towards promotions at all academic levels in the months of June and December. For the year 2023, all eligible faculty members will submit their duly filled APARs and PBAS by 30 November, 2023.
2. IQAC will initiate audits: Energy, Green, Environment, Accessibility for the year 2022-23.
3. Feedback forms will be circulated for Students, Alumni, Teaching and Non-Teaching for 2023-24.

The following members were present in the meeting:

1. Dr. Saloni Bahri *Saloni*
2. Dr. Simran Jit *Simran*
3. Dr. Hena Oak *Hena*
4. Dr. Sonam Singh *Singh*
5. Dr. Sujata Sengupta *Sengupta*



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6 October, 2023

A meeting of IQAC was held on 06.10.2023 in the IQAC room at 12:45 pm. The following points were discussed in the meeting:

- 1) Action plan to be adopted post meeting with Mr. Uday Pratap (Auditor, EHS Alliance Services) on 03.10.2023.
- 2) Circulation of feedback forms for AQAR 22-23 with faculty, non-teaching staff, students, and alumni of the college.

The following members were present:

- 1) Dr Saloni Bahri *Saloni Bahri*
- 2) Dr Pushpa Singh *Pushpa Singh*
- 3) Dr Simran Jit *Simran Jit*
- 4) Dr Sonam Singh *Singh*
- 5) Ms Manavi Jain *Manavi*

[Date]



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Minutes of IQAC Meeting

Date: 8 June 2023

A meeting of IQAC was held on 8 June 2023 in the Principal's Committee Room at 11:30 a.m.

The following members were present:

Prof. (Dr.) Bijayalaxmi Nanda (Principal)
Dr. Saloni Bahri (Coordinator, IQAC) *Saloni* 08/06/23
Prof. (Dr.) Bashabi Gupta *B Gupta*
Dr. Hena Oak *Hena Oak*
Dr. Simran Jit Luthra *Simran*
Dr. Sonam Singh *Singh* 08/06/23
Dr. Sujata Sengupta *Sujata*
Ms. Manavi Jain *Manavi* 08/06/23

Prof. Monika Tomar (Department of Physics) and Prof. Balwant Kaur (Department of Hindi) attended the meeting as invited members.

Points emerging from the meeting:

1. The Principal congratulated the members for achieving NIRF Rank one for the seventh year in a row.
2. The IQAC team apprised the members of the progress on the compilation of AQAR 2021-22. The IQAC requested the Principal to provide technical support for the collection and documentation of data.
3. It was decided that all the departments will nominate department coordinator(s) for collection and collation of data asked by college/IQAC.
4. The college will strengthen the IT infrastructure by purchase of new computers and laptops for the students and upgrade wi-fi/internet connectivity.
5. Names of Prof. Kirti Ranjan, Department of Physics and Astrophysics, University of Delhi and Prof. Ujjwal Kr. Singh, Department of Political Science, University of Delhi, were proposed to be External members for IQAC, 2022-24 (subject to their acceptance). All the members agreed to the proposal.
6. All the members discussed the possibility of establishing a dedicated research centre and arranging funds for the faculty to promote research projects with undergraduate students. It was also suggested to improve faculty spaces in the departments.



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7. The Computer Science department was asked to submit a report on the analysis of NAAC SSR (Cycle 2).
8. The IQAC team recommended the purchase of ERP software to facilitate the documentation of faculty and students' data.
9. The college will appoint a nodal officer for Undertaking Transformative Strategies and Actions in Higher Education (UTSAH) Portal to be inaugurated in 2023.

Prof. (Dr) Bijayalaxmi Nanda
Tomar

Dr Saloni Bahri

Prof. Monika

Prof Balwant Kaur

Prof. (Dr) Bashabi Gupta

Dr. Hena Oak

Dr Simran Jit

Dr Sonam Singh

Dr Sujata Sengupta

Ms. Mantavi Jain



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Dated: 12.07.23

A meeting of IQAC took place on 12-07-2023 in the committee room at 10:30 am. The following points were discussed:

1. AQAR 2021-22 was discussed with Principal, Prof. (Dr) Bijayalaxmi Nanda.
2. Special focus to be placed on collection of student progression data, improve research methodology among faculty/student community and conduct discussions/workshops on IPR and related fields.
3. Strengthen the college Alumni Association/Network.

The Following members were present:

- 1) Dr Saloni Bahri *Saloni*
- 2) Prof. (Dr) Bashabi Gupta *B Gupta*
- 3) Dr Hena Oak *Hena*
- 4) Dr Pushpa Singh *Pushpa Singh*
- 5) Dr Simran Jit *Simran Jit*
- 6) Dr Sujata Sengupta *Sujata*
- 7) Dr Neeru Yadav *Neeru Yadav*
- 8) Dr Sonam Singh *Sonam Singh*
- 9) Ms. Manavi Jain *Manavi*



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Dated: 14.09.23

A meeting of IQAC took place on 14-09-2023 in the IQAC room at 12:00 pm.
The following points were discussed in the meeting:

1. A meeting of IQAC with external members to take place on 18 September 2023 to discuss the submitted AQAR 2021-22 and any suggestions for data collection/submission of AQAR 2022-23.
2. The college's annual report to be submitted to University of Delhi was discussed and finalized.

The following members were present:

- 1) Dr Saloni Bahri *Saloni*
- 2) Prof. (Dr) Bashabi Gupta *Bashabi Gupta*
- 3) Dr Pushpa Singh *Pushpa Singh*
- 4) Prof. (Dr) Hena Oak *Hena Oak*
- 5) Dr Simran Jit *Simran Jit*
- 6) Dr Neeru Yadav *Neeru Yadav*
- 7) Ms. Manavi Jain *Manavi Jain*
- 8) Dr Sonam Singh *Sonam Singh*
- 9) Dr Sujata Sengupta *Sujata Sengupta*



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MINUTES OF IQAC MEETING- 15 JUNE 2023

A Meeting of IQAC members with the Principal Madam in Chair was held on 15 June 2023 in the Committee Room, Miranda House, University of Delhi at 11 am.

The following members were present-

1. Prof (Dr) Bijayalaxmi Nanda *B. Nanda*
2. Dr Saloni Bahri *S. Bahri*
3. Prof (Dr) Monika Tomar *M. Tomar*
4. Prof (Dr) Bashabi Gupta *B. Gupta*
5. Dr Pushpa Singh *P. Singh*
6. Dr Taruna Singh *T. Singh*
7. Dr Divakar Pathak *D. Pathak*
8. Dr Neeru Yadav *N. Yadav*
9. Ms Manavi Jain *M. Jain*
10. Ms Preeti Rai Jain *P. Jain*
11. Ms Pramod Sharma *P. Sharma*

The following points were discussed:

1. The meeting began with the IQAC Convener updating the status of the AQAR 2021-22. Certain information in Criterion 5 is still awaited from different departments and societies. It was proposed that an email had to be sent to the TICs and Society Convenors to procure and provide the data at the earliest.
2. Recommendations were suggested for Criteria 4 and 5 as visible from the data analysis. It was suggested that the faculty teaching VAC and SEC courses should encourage students to conduct projects/assignments based on library work to promote usage of library resources.
3. The Librarian also made suggestions to create better infrastructure for library. Library spaces would be allotted for creating special areas designated for books on competitive exams and career counselling sessions would also be organized by the library.
4. The Web site developer gave a presentation on ERP software that will be able to capture data from both teachers and students on individual basis.
5. Annual academic calendar for all societies and departments outlining their proposed activities to be made for the academic year 2023-24.
6. The proposed research work/training programmes/seminars/competitions should focus on the IPR, G20, Life skills, Entrepreneurship, Startups, Technology Transfer, Research Methodology and other Government Programs that run in the college and university.
7. It was suggested to increase the inter-university activities by the departments and the societies and society convenors should encourage interactions and participation in such programmes.
8. It was suggested to setup a separate career counselling centre that will organize sessions in collaboration with outside partners to foster industry-academia links.
9. It was suggested to conduct PGCUEET preparation sessions for the students under inhouse faculty guidance.
10. To create a better research environment, Faculties to be encouraged to participate in research activities and publications in the scopus/wos. The college proposes to give research grants to facilitate interdisciplinary projects undertaken by the faculty members including faculty members from at least two disciplines and students across the disciplines.

[Date]



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11. Academic audits are to be conducted by the IQAC quarterly and all departments to cooperate.
12. All faculty members to also cooperate and provide data as and when asked for in the required format. Departments need to maintain proper documentation of all events held and the teaching learning process followed. This means student lists, signed attendance sheets by students, posters, biodatas of resource persons, geo tagged photographs of the event and small videos to be uploaded on the college website.
13. There is a UTSAH portal of UGC in which the college is required to fill real time data, all faculty needs to provide data for that in real time bound manner. As of now the submission of data on this portal for this month is 20th June. This portal has to be updated monthly.
14. Under UTSAH Portal, it was suggested to pay attention to multidisciplinary courses, digital empowerment and online education, skill development and employability, research innovation and entrepreneurship, capacity building of teachers for quality education, governance and autonomy, accreditation and excellence equitable and inclusive education, promotion of Indian languages and Indian language system, and internationalization of education.
15. Capacity Building for all Teaching and Non - Teaching members should be also be conducted.
16. Institution Development Plan to be made for UTSAH Portal and the college will work on it.

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19 December, 2023

A meeting of IQAC was held on 19-12-2023 in the IQAC room at 11:00 am. The following points were discussed in the meeting:

- 1) Collection of data for AQAR 22-23.
- 2) Uploading of the Audits.

The following members were present:

- 1) Dr Saloni Bahri *Saloni*
- 2) Prof. (Dr) Bashabi Gupta *Bashabi Gupta*
- 3) Prof. (Dr) Hena Oak *Hena Oak*
- 4) Dr Simran Jit *Simran Jit*
- 5) Dr Sonam Singh *Singh*
- 6) Dr Sujata Sengupta *Sengupta*



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Dated: 23.05.2023

The IQAC met today i.e. 23.05.2023 in the Committee Room to discuss data regarding the number of full-time teachers in college for the year 2021-22 as required for AQAR 2021-22. Ms. Meeta Kumar and Dr. Neeru Yadav, the faculty compiling Criteria 2 were also present.

As per the documents furnished, the number of sanctioned posts in college is 200. All the posts were utilized in full for the year 2021-22. 196 appointments were made on full-time (Permanent/Ad-hoc) basis. The full workload of the remaining four posts was allotted to guest faculty in the following departments:

1. Chemistry
2. English
3. Hindi
4. History

The following members were present:-

1. Ms. Nandini Dutta, Bursar *Nandini Dutta*
2. Professor (Dr.) Monika Tomar, Workload Committee Member
3. Ms. Meeta Kumar *Meeta Kumar*
4. Dr. Neeru Yadav, Member IQAC *Neeru Yadav*
5. Dr. Saloni Bahri, IQAC Coordinator (For the Year 2022-2023) *Saloni Bahri*
6. Dr. Nisha Vashishta, IQAC Coordinator (For the Year 2021-2022) *Nisha Vashishta*
7. Dr. Monika Vij, Member IQAC *Monika Vij*
8. Dr. Pushpa Singh, Member IQAC *Pushpa Singh*
9. Dr. Hena Oak, Member IQAC *Hena Oak*
10. Dr. Sujata Sengupta, Member IQAC *Sujata Sengupta*
11. Ms. Manavi Jain, Member IQAC *Manavi Jain*
12. Dr. Sonam Singh, Member IQAC *Sonam Singh*

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[Date]



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Dated: 29.08.23

A meeting of IQAC took place on 29-08-2023 in the IQAC room at 2:00 pm.

The following points were discussed in the meeting:

1. IQAC members agreed to the request of IQAC team of Bharti College for a brief "Peer Interaction cum Training" on August 31, 2023.
2. IQAC will scrutinize and screen pending applications towards promotions at all academic levels.

The following members were present:

1. Dr Saloni Bahri *Saloni Bahri*
2. Prof. (Dr) Bashabi Gupta *Bashabi Gupta*
3. Dr Hena Oak *Hena Oak*
4. Dr Pushpa Singh *Pushpa Singh*
5. Dr Simran Jit *Simran Jit*
6. Dr Neeru Yadav *Neeru Yadav*
7. Ms. Manavi Jain *Manavi Jain*
8. Dr Sonam Singh *Sonam Singh*
9. Dr Sujata Sengupta *Sujata Sengupta*



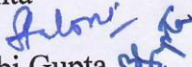



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31 March 2023

A meeting of IQAC was held on 31-03-2023 in the IQAC room at 10:30 am. The following points were discussed in the meeting:

- 1) The previous IQAC coordinator Dr. Nisha Vashishta briefed the new team regarding various activities conducted by IQAC from 2020 to 2023.
- 2) The new IQAC committee will upload the AQAR for the academic years 2021-2022 and 2022-2023.

The following members were present:

- 1) Dr Nisha Vashishta
- 2) Dr Saloni Bahri 
- 3) Prof. (Dr) Bashabi Gupta 
- 4) Dr Pushpa Singh 
- 5) Dr Simran Jit 
- 6) Dr Neeru Yadav 